

NO JANUARY 2019 BOARD MEETING

FEBRUARY 28, 2019 BOARD MEETING

CEO Supplemental Benefits Review

Ms. Boucké, Chief Customer Service Officer, and Ms. Leach, Human Resources Director, met with the Board to review the 2019 CEO Supplemental Executive Benefits.

- Mr. Sarata made the motion to approve an additional life insurance benefit of \$200,000, for a total of \$400,000 effective March 1, 2019; supported by Mr. Gilmore. Motion carried.
- Mr. Wiersma made the motion to approve the 2019 CEO Supplemental Executive Benefit for the 401(a) DC plan contribution of 17.88% of capped compensation for 2019; supported by Ms. Butler. Motion carried.

Election of Board Chairperson

Mr. DeRose stated the first item of business is election of Officers for 2019. Mr. DeRose conducted the election for Chairperson. Nominations were declared open. Mr. Sarata nominated Michael Brown for Chairperson of the Retirement Board for 2018; supported by Mr. Girard. Motion carried.

Election of Board Vice-Chair

Chairperson Brown conducted the election for Vice-Chair. Nominations were declared open. Ms. Butler nominated Mr. Sarata for Vice-Chair of the Retirement Board for 2019; supported by Mr. Wiersma. Motion carried.

General Consent Agenda

Mr. Wiersma moved to approve the February 28, 2019 General Consent Agenda; supported by Ms. Butler. Motion carried.

Emergency CEO Succession Process

Mr. DeRose, CEO, discussed the February 20, 2019 Memorandum to the MERS Retirement Board recommending adoption of the Emergency CEO Succession Plan Process.

After review and discussion, Mr. Wiersma moved to adopt the Emergency CEO Succession Plan Process as defined in the Memorandum; supported by Mr. Gilmore. Motion carried.

Potential Change to Eligibility for Retiree Position on Board

Ms. Bellar, General Counsel, discussed the February 15, 2019 Memorandum to Chris DeRose, CEO, recommending proposed revisions to the Retiree Board Member Eligibility



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Requirement. After review and discussion, Mr. Wiersma made a motion to amend Section 71 of the Plan Document, as set forth in option two of the Memorandum, and direct staff to make any and all necessary revisions to the System's forms, policies and procedures required for its implementation; supported by Mr. Sarata. Motion carried.

Tribal Government and Nonprofit Organization Retirement System Discontinuation

Ms. Lombardo, Chief Strategic and External Affairs Officer, and Ms. Bellar, General Counsel, discussed the February 15, 2019 Memorandum to Chris DeRose, CEO, recommending the discontinuation of the Tribal Government and Nonprofit Organization Retirement System (TGNORS) Plans. After review and discussion, Ms. Butler made a motion to discontinue the TGNORS Plans, and direct staff to make any and all necessary revisions to the System's forms, policies and procedures required for its implementation and send the discontinuation notice to the IRS; supported by Mr. Feldpausch. Motion carried.

Experience Study

Chris DeRose, CEO, Mr. Hank, Chief Financial Officer, and Ms. Waldofsky, Finance Director, discussed the February 15, 2019 Memorandum to Chris DeRose, CEO, recommending updates to the Actuarial Policy. After review and discussion, Mr. Girard made the motion to adopt an investment assumption rate of return of 7.35%, effective with its 2019 annual valuations; supported by Mr. Gilmore.

In addition, Mr. Girard made the motion to adopt a general inflation rate of 2.5% and a wage inflation rate of 3.0% effective with its 2019 annual valuations; supported by Mr. Feldpausch. Motion carried.

Ms. Butler made a motion that directs staff to make any and all necessary revisions to the System's forms, policies and procedures required for its implementation of the Actuarial Policy; supported by Mr. Gilmore. Motion carried.

Beneficiary Enhancement Recommendations

Ms. Lombardo, Chief Strategic and External Affairs Officer, Ms. Mausolf, Communications and Retirement Strategies Director, and Mr. Charette, Marketing Analyst, discussed the February 15, 2019 Memorandum to Chris DeRose, CEO, recommending Beneficiary Change Enhancements and Amendments to 401 (a), HCSP, and 457 Plan Documents. After review and discussion, Mr. Gilmore made a motion to approve the Beneficiary Change Enhancements and directs staff to take any and all necessary actions required for its implementation; supported by Mr. Wiersma. Motion carried.

Restatement of Investment Committee Resolution

Mr. LaVictoire, Deputy General Counsel for Investments and Compliance, discussed the February 15, 2019 Memorandum to Chris DeRose, CEO, regarding changes to the Revised Retirement Board delegation of Authority to the Investment Committee. After review and discussion, Mr. Feldpausch made a motion to approve the revised resolution as presented during the meeting; supported by Mr. Wiersma. Motion carried.



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Investment Policy Statements for Institutional Funds and Participant Directed Accounts Mr. Burns, Chief Investment Officer, discussed the November 26, 2018 Memorandum to Chris DeRose, CEO, recommending revisions to the Investment Policy Statements for Institutional Funds and Participant Directed Accounts. Mr. Gilmore made a motion to approve the recommended revisions; supported by Mr. Feldpausch. Motion carried.

Investment Policy Statement for Defined Benefit

Mr. Burns, Chief Investment Officer, discussed the November 26, 2018 Memorandum to Chris DeRose, CEO, recommending revisions to the Investment Policy Statements for Defined Benefit. Mr. Gilmore made a motion to approve the recommended revisions; supported by Mr. Wiersma. Motion carried.

Amendments to Plan Document

Mrs. Tarini, Senior Deputy General Counsel, discussed the February 19, 2019 Memorandum to Chris DeRose, CEO, recommending technical amendments to MERS 401 (a), HCSP, and 457 Plan Documents.

Ms. Butler made a motion to approve the recommended amendments to the 401(a), HCSP, and 457 Plan Documents, and direct staff to make any and all necessary revisions to the System's forms, policies and procedures; supported by Mr. Wiersma. Motion carried.

James Bishop v MERS

In the matter of James Bishop v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this administrative appeal.

After review and discussion, Ms. Butler made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Mr. Feldpausch. Motion carried.

Felicia Brown v MERS

In the matter of Felicia Brown v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this administrative appeal.

After review and discussion, Mr. Feldpausch made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Mr. Gilmore. Motion carried.

Gertsberg v MERS

In the matter of Maya Gertsberg v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this administrative appeal.



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After review and discussion, Mr. Feldpausch made a motion that the Board deny Petitioner's request for reconsideration of the Board's December 6, 2018 Decision and Order and deny Petitioner's request for rehearing; supported by Ms. Butler. Motion carried.

NO MARCH 2019 BOARD MEETING SCHEDULED

APRIL 25, 2019 BOARD MEETING

Actuarial Policy Updates

Mr. Hank, Chief Financial Officer, and Ms. Waldofsky, Finance Director, discussed the April 15, 2019 and the April 24, 2019 Memorandums to Chris DeRose, CEO, recommending updates to the Actuarial Policy. After review and discussion, Ms. Deford made a motion approving revisions to the Actuarial Policy and directing staff to make any and all necessary revisions to the System's forms, policies and procedures required for its implementation of the Actuarial Policy; supported by Ms. Butler. Motion carried.

Judy Cregar v MERS

In the matter of Judy Cregar v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this administrative appeal.

After review and discussion, Mr. Feldpausch made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Mr. Ogden. Motion carried.

Shawn Patton v MERS

In the matter of Shawn Patton v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this administrative appeal.

After review and discussion, Mr. Sarata made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Ms. Deford. Motion carried.

Donna Cowden v MERS

In the matter of Donna Cowden v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this administrative appeal.

After review and discussion, Ms. Butler made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Mr. Feldpausch. Motion carried.



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Eaton County v MERS (re: Allen West)

In the matter of Eaton County v MERS (re: Allen West), Ms. Bellar, General Counsel, reviewed with the Board the background of this administrative appeal.

After review and discussion, Mr. Ogden made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Ms. Butler. Motion carried.

NO MAY 2019 BOARD MEETING SCHEDULED

JUNE 27, 2019 BOARD MEETING

Certification of MERS Officer and Employee Delegates

Mr. Wiersma moved to approve Mr. Hank, Chief Financial Officer, and Randy Reynolds, Facilities Technician as the Officer and Employee delegates to the 2019 MERS Annual conference; supported by Ms. Deford. Motion carried.

Updates to Board Nominations and Election Procedures

Ms. Bellar, General Counsel, discussed the June 17, 2019 Memorandum to Mr. DeRose, CEO, regarding revisions to the Retirement Board Nomination and Election Procedures. Tina Butler moved to approve the revisions to the Retirement Board Nomination and Election procedures; supported by John Ogden. Motion carried.

Appeal of FOIA Denial

Ms. Bellar, General Counsel, discussed the June 17, 2019 Memorandum to the MERS Retirement Board. Mr. Ogden moved to deny the FOIA Appeal; supported by Mr. Sarata. Motion carried.

Proposed Amendment to the Plan Document

Ms. Tarini, Senior Attorney, discussed the June 14, 2019 Memorandum to Mr. DeRose, CEO, recommending amendments to the Plan Document. Ms. Deford moved to approve the technical amendments to the Plan Document pursuant to the June 14, 2019 Memorandum with immediate effect and further direct the staff to make any and all necessary actions required for its implementation; supported by Mr. Girard. Motion carried.

Sharmalita Miley v MERS

In the matter of Sharmalita Miley v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this matter.



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After review and discussion, Mr. Gilmore made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Tina Butler. Motion carried.

JULY 17, 2019 BOARD MEETING

The Board interviewed three Executive Search Firms based on proposals provided in response to a Request for Proposal (RFP).

Tina Butler moved, John Ogden seconded that EFL Associates be selected to provide the services detailed in the RFP and that the CEO enter into negotiations for a fixed fee contract. The motion passed, a majority of the Board voting in the affirmative.

NO AUGUST 2019 BOARD MEETING SCHEDULED

NO SEPTEMBER 2019 BOARD MEETING SCHEDULED

OCTOBER 2, 2019 BOARD MEETING

Review and Approve Changes to MERS Governance Policy

Ms. Bellar, General Counsel, discussed the September 19, 2019 Memorandum to the Retirement Board, recommending changes to the MERS Governance Policy.

After review and discussion, Ms. Butler moved to approve the changes to the MERS Governance Policy; supported by Mr. Girard. Motion carried.

Review MERS Procurement Policy

Ms. Waldofsky, Finance Director, discussed the September 20, 2019 Memorandum to Mr. DeRose, CEO, recommending changes to the Procurement Policy.

After review and discussion, Mr. Ogden moved to approve the changes to the MERS Procurement Policy; supported by Ms. Deford. Motion carried.

Signatory Authority Resolution Update

Ms. Bellar, General Counsel, discussed the September 20, 2019 Memorandum to Mr. DeRose, CEO, recommending revisions to the Signatory Authority Resolution.



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After review and discussion, Mr. Wiersma moved to approve the changes to the Signatory Authority Resolution; supported by Mr. Gimore. Motion carried.

Tisha Flickinger v MERS

In the matter of Tisha Flickinger v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this matter.

After review and discussion, Mr. Feldpausch made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Ms. Butler. Motion carried.

Burl Morningstar v MERS

In the matter of Burl Morningstar v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this matter.

After review and discussion, Mr. Girard made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Mr. Gilmore. Motion carried.

Larry Latunski v MERS

In the matter of Larry Latunski v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this matter.

After review and discussion, Mr. Sarata made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Ms. Deford. Motion carried.

Jon Francis v MERS

In the matter of Jon Francis v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this matter.

After review and discussion, Ms. Butler made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Mr. Ogden. Motion carried.

NO NOVEMBER 2019 BOARD MEETING SCHEDULED



2019 MUNICIPAL EMPLOYEES' RETIREMENT BOARD MOTIONS

SCHEDULED: DECEMBER 5, 2019

Old Business

Ms. Boucke', Chief Customer Service Officer, and Mr. Hazime, Human Resources Director, met with the Board to complete a review of the CEO's Year End Performance through a formal evaluation process. Based on his performance James Wiersma moved to award a 49% lump sum bonus for outstanding performance in 2019. Motion supported by Ms. Butler. Motion carried.

Appointment of Public Member of the MERS Board

Mr. DeRose, CEO, discussed the September 30, 2019 Memorandum to the Retirement Board regarding the MERS Public Board Member position, advising the Board that the term of Mr. Gilmore, Public Board Member, expires on December 31, 2019.

Ms. Butler made a motion to re-appoint Mr. Gilmore, Public Board Member, to a three year term commencing January 1, 2020; supported by Mr. Ogden. Motion carried. Mr. Gilmore did not participate in the discussion or vote on this matter.

2020 Board Meeting Calendar

Mr. Girard moved to approve the 2020 MERS Board Meeting Calendar; supported by Mr. Ogden. Motion carried.

2020 Budget process and approval

Ms. Waldofsky, Finance Director, discussed the November 25, 2019 Memorandum to the MERS Retirement Board regarding the 2020 Total Budget Expense of \$48,045,160 and Capital Asset Expenses of \$6,753,385. After review and discussion, Mr. Feldpausch made a motion approving the budget; supported by Mr. Gilmore. Motion carried.

Balanced Scorecard Targets

Ms. Mausolf, Communications and Retirement Strategies Director, and Ms. Wyble, Analysis & Project Director, discussed the November 21, 2019 Memorandum to the MERS Retirement Board recommending proposed recommendations to the Balanced Scorecard Targets.

After review and discussion, Ms. Butler moved to adopt the metric recommendations as defined in the memorandum and directs staff to take any and all necessary actions required for its implementation; supported by Mr. Sarata. Motion carried

MERS Plan Document Amendments

Ms. Tarini, Senior Attorney, discussed the November 21, 2019 Memorandum to Mr. DeRose, CEO, recommending amendments to the Plan Document. After review and discussion, Mr. Gilmore moved to approve the technical amendments to the Plan Document pursuant to the



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November 21, 2019 Memorandum with immediate effect and further direct the staff to make any and all necessary actions required for its implementation; supported by Ms. Butler. Motion carried.

FOIA Policy Revisions

Mr. LaVictoire, Deputy General Counsel, discussed the November 25, 2019 Memorandum to Mr. DeRose, CEO, recommending proposed revisions to the MERS FOIA Policy in compliance with the Act. After review and discussion, Mr. Ogden made a motion approving the revisions to MERS FOIA policy; supported by Mr. Sarata. Motion carried.

Radakovitz v MERS

In the matter of Denise Radakovitz v MERS, Ms. Bellar, General Counsel, reviewed with the Board the background of this matter.

After review and discussion, Mr. Gilmore made a motion that the Board accept and adopt as its own the Findings of Fact and Conclusions of Law as stated by the Administrative Law Judge in the Proposal for Decision, and deny petitioner's appeal; supported by Mr. Feldpausch. Motion carried.

2020 Internal Audit Plan

Ms. Simon, Internal Auditor, discussed the November 26, 2018 Memorandum to the MERS Retirement Board regarding the 2019 Internal Audit Plan. After review and discussion, Mr. Ogden moved that the Board approve the 2020 Internal Audit Plan; supported by Mr. Wiersma. Motion carried.